

**GREATER JOHNSTOWN SCHOOL DISTRICT**  
**Board of Education Organizational Meeting**  
**July 1, 2010**  
**Johnstown High School**

I. Called to order by District Clerk at 6:01 p.m.

ATTENDEES:

|                    |                         |               |
|--------------------|-------------------------|---------------|
| Paul VanDenburgh   | Douglas Dougherty       | Evamarie Mraz |
| Jennifer Spinnoble | James Levin             | Robert Curtis |
| Ronald Beck        | Leslie Buggeln-Bosworth | Scott Miller  |

OTHERS:

|                                    |                                    |
|------------------------------------|------------------------------------|
| Katherine Sullivan, Superintendent | Larraina Carpenter, District Clerk |
| Alice Dillenbeck, Business Manager |                                    |

II. **ORGANIZATIONAL MATTERS**

A. **Administration of Oath of Office**

*Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII by District Clerk to newly elected Board of Education members Douglas Dougherty, Jennifer Spinnoble and Paul VanDenburgh.*

B. **Election of 2010-2011 Officers of Board of Education**

1. **President of the Board of Education**

- a. *Motion by Mrs. Mraz seconded by Mr. Levin to nominate Mr. Curtis for President of the Board of Education.*
- b. *Motion by Mr. Dougherty seconded by Mrs. Spinnoble to nominate Mr. Beck for President of the Board of Education.*
- a. *VOTE:    6 YES    1 NO (Dougherty)    2 ABSTAIN (Spinnoble, Beck)*
- b. *No vote taken due to Mr. Curtis' nomination receiving a vote of the majority of the total number of Board members.*

**Administration of Oath of Office**

*Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1 by the District Clerk to newly elected **Board of Education President Robert Curtis.***

2. **Vice President of the Board of Education**

- a. *Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to nominate Mrs. Mraz for Vice President of the Board of Education.*
- b. *Motion by Mr. Levin to nominate Mrs. Buggeln-Bosworth for Vice President of the Board of Education; Mrs. Buggeln-Bosworth declines.*
- c. *Motion by Mr. Dougherty to nominate Mr. Beck for Vice President of the Board of Education; Mr. Beck declines.*
- a. *VOTE:           8 YES                    1 NO (Dougherty)*

**Administration of Oath of Office**

*Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII by Board President to newly elected **Board of Education Vice President Evamarie Mraz.***





8. **Appointment of Records Management Officer**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint the School Business Official as Records Management Officer for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
9. **Appointment of AHERA Designated Person**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint Ernest J. Maye “Designated Person” responsible for insuring that the activities required by the Asbestos Hazard Emergency Response Act, as well as the regulations contained in 40 C.F.R. Part 763 be properly conducted and that he be granted all of the rights and protections contained in Education Law 3023 and 3811, for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
10. **Appointment of Purchasing Agent**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint the School Business Official as Purchasing Agent for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
11. **Appointment of Title IX Officers**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint Patricia Kilburn and Michael Beatty as Title IX Officers for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
12. **Appointment of Americans with Disabilities Act Officers**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint the Director of Special Education & Pupil Services and the School Psychologist(s) as Americans with Disabilities Act Officers for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
13. **Appointment of School of §504 Compliance Officers**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint the Director of Special Education & Pupil Services and the School Psychologist(s) as Section 504 Compliance Officers for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
14. **Appointment of School Lunch Verification Officer**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint the School Business Official as School Lunch Verification Officer for the 2010-2011 school year at no additional compensation.*
- VOTE:              9   YES                              0   NO
15. **Appointment of Bond Counsel**  
*Motion by Mr. Levin seconded by Mr. Dougherty to appoint M. Cornelia Cahill, Esq. of Hiscock & Barclay, LLP, as Bond Counsel for the 2010-2011 school year.*
- VOTE:              9   YES                              0   NO



**18. Approval of Independent Evaluators for Special Education**

*Motion by Mr. Levin seconded by Mr. Dougherty to approve the following independent evaluators for Special Education:*

| <b><u>Type of Evaluation</u></b>               | <b><u>Agency</u></b>   | <b><u>Cost</u></b>      |
|--|--|-------------------------|
| <b>ADD/ADHD</b>                                | <b>St. Mary's Children's Mental Health Services</b><br>Dr. Marballi<br>8 Northampton Road, Amsterdam NY<br>(518) 843-7520  | Not to exceed<br>\$750  |
| <b>Audiological Evaluation</b>                 | <b>Amsterdam Memorial Hospital/<br/>Sunnyview has the contract</b><br>(518) 841-3514   | Not to exceed<br>\$300  |
| <b>Behavioral Evaluation</b>                   | <b>Theresa A. Ward, Ed.D.</b><br>58 Easthom Road Schenectady NY 12304<br>(518) 458 5351 or (518) 573-1189  |                         |
| <b>Child/Adolescent Psychiatric Evaluation</b> | <b>Dr. Clifford Passen M.D. N.D.</b><br>433 Broadway Ste #203 Saratoga Springs NY 12866<br>(518) 583-3002  |                         |
| <b>Neuropsychological Evaluation</b>           | <b>Children's Neuropsychological Svcs</b><br>Paula Zuffante, Ph.D & Dr. Larry Labarge<br>834 Kenwood Avenue, Slingerlands 12159<br>(518) 439-1641<br><br><b>Dr. Tobie Dorn</b><br>Pediatric Neuropsychologist<br>62 Hackett Blvd. Albany<br>(518) 463-3414<br><br><b>Albany Neuropsychological Associates</b><br>Dr. Kundert<br>1740 Belmont Avenue, Schenectady, NY<br>(518) 382-4522 | Not to exceed<br>\$2000 |
| <b>Neuropsychological Evaluation</b>           | <b>Sunnyview Hospital</b><br>Andrew Hess, PH.D<br>1270 Belmont Avenue, Schenectady, NY<br>(518) 382-4522   | Not to exceed<br>\$2000 |
| <b>Occupational Therapy</b>                    | <b>CHC</b><br>2 – 8 West Main Street, Johnstown, NY<br>(518) 762-8215<br><br><b>Amsterdam Memorial Hospital</b><br>4988 State Highway 30, Amsterdam, NY<br>(518) 841-3630<br><br><b>Sunnyview Hospital</b><br>1270 Belmont Avenue, Schenectady, NY<br>(518) 382-4513<br><br><b>Wells House Physical Therapy</b><br>201 West Madison Ave., Johnstown, NY<br>(518) 762-4548              | Not to exceed<br>\$300  |



Larry Krohmal Solutions  
538 New Scotland Avenue  
Albany NY 12208  
(518) 587-8008

Alethea Kelly  
28 Lepper Road  
Fort Johnson NY 12070  
(518) 428-4112

Dr. Clifford Passen M.D.N.D.  
433 Broadway, Suite 203  
Saratoga Springs, NY 12866  
(518) 583-3002

Children's Neuropsychological (Dr. Paula Zuffante)  
834 Kenwood Avenue Suite 3  
Slingerlands, NY 12159  
(518)439-1641

Dr. Robert S. Fox  
Fox Vision Development Center  
2317 Balltown Road  
Schenectady NY 12309  
(518) 374-8001

Sunnyview Hospital & Rehab  
1270 Belmont Avenue  
Schenectady NY 12308  
(518) 382-4500

Theresa A. Ward, Ed.D.  
58 Eastholm Road  
Schenectady NY 12304  
(518) 458-5351 or (518) 573-1189

Four Winds Saratoga  
30 Crescent Avenue  
Saratoga Springs, NY 12866  
(518) 584-3600

Wells House  
Physical Therapy  
201 West Madison Avenue  
Johnstown NY 12095

VOTE:              9   YES                              0   NO

**20. Authorization to Appoint Impartial Hearing Officers**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize, for the 2010-11 school year, the Superintendent of Schools, at no additional compensation, to serve as the Board designee authorized to approve Independent Hearing Officer appointments in special education impartial hearings immediately upon selection and acceptance of the Board's compensation policy pursuant to the Regulations of the Commissioner of the New York State Education Department section 200.5(j)(3)(ii).*

VOTE:              9   YES                              0   NO



|                                |  |                            |
|--------------------------------|--|----------------------------|
| <b>January 6, 2011</b> (Thu)   | Discussion / Committee Meeting(s)        | 6:00 p.m., <b>JHS</b>      |
| <b>January 20, 2011</b> (Thu)  | Business Meeting                         | 6:00 p.m., <b>Pleasant</b> |
| <b>February 10, 2011</b> (Thu) | Business Meeting                         | 6:00 p.m., <b>JHS</b>      |
| <b>March 3, 2011</b> (Thu)     | Discussion / Committee Meeting(s)        | 6:00 p.m., <b>JHS</b>      |
| <b>March 17, 2011</b> (Thu)    | Business Meeting                         | 6:00 p.m., <b>Glebe</b>    |
| <b>April 7, 2011</b> (Thu)     | Discussion / Committee Meeting(s)        | 6:00 p.m., <b>JHS</b>      |
| <b>April 27, 2011</b> (Wed)    | Business Meeting (coincide w/BOCES vote) | 6:00 p.m., <b>Knox</b>     |
| <b>May 5, 2011</b> (Thu)       | Discussion / Committee Meeting(s)        | 6:00 p.m., <b>JHS</b>      |
| <b>May 19, 2011</b> (Thu)      | Business Meeting                         | 6:00 p.m., <b>JHS</b>      |
| <b>June 9, 2011</b> (Thu)      | Business Meeting                         | 6:00 p.m., <b>JHS</b>      |

VOTE:              9   YES                              0   NO

**3.     Designation of Newspaper for Official Notices**

*Motion by Mr. Levin seconded by Mr. Dougherty to designate the Leader Herald and the Daily Gazette for the official newspapers for notices, including those required for bids, for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**F.     Authorizations**

**1.     Authorization to Certify Payrolls**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the School Business Official or the Superintendent of Schools to certify payrolls for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**2.     Authorization for Employees to Attend Conferences, Conventions, Workshops**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize employees of the district to attend conferences, conventions, workshops, etc in accordance with General Municipal Law 77 and as approved by the Superintendent of Schools or her designee, for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**3.     Authorization for Petty Cash Funds**

*Motion by Mr. Levin seconded by Mr. Dougherty to establish petty cash funds as listed below in accordance with Commissioner's Regulation 170.4; 8NYCRR§170.4(e), for the 2010-2011 school year:*

|   |                 |
|---|-----------------|
| <i>Johnstown High School, TBD</i>                               | <i>\$100.00</i> |
| <i>Knox Junior High School, Claudia Jurica</i>                  | <i>\$100.00</i> |
| <i>Glebe Street Elementary School, Sherry Ermie</i>             | <i>\$100.00</i> |
| <i>Pleasant Ave. Elementary School, Carmella Anagnostopulus</i> | <i>\$100.00</i> |
| <i>Warren Street, Susan Simek</i>                               | <i>\$100.00</i> |
| <i>Buildings &amp; Grounds, Debbie Sherman</i>                  | <i>\$100.00</i> |
| <i>Transportation, Rose Ann Duross</i>                          | <i>\$100.00</i> |
| <i>Superintendent's Office, Suzanne Hall</i>                    | <i>\$100.00</i> |
| <i>Board of Education, Larraina Carpenter</i>                   | <i>\$100.00</i> |
| <i>Athletic Department, Patricia St. Peter</i>                  | <i>\$100.00</i> |
| <i>Special Education Office, Susan Hansen</i>                   | <i>\$100.00</i> |

VOTE:              9   YES                              0   NO

4. **Establish Change Fund for School Lunch**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the establishment of a change fund for the school lunch fund for the 2010-2011 school year:*
- School Lunch Fund -- Betsy Thomas \$175.00
- VOTE:              9   YES                              0   NO
5. **Establish a Change Fund for the Athletic Department**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the establishment of a change fund for the Athletic Department for the 2010-2011 school year:*
- Athletic Department -- Patricia St. Peter \$180.00
- VOTE:              9   YES                              0   NO
6. **Authorization to Sign Checks**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the Superintendent of Schools and/or the School District Treasurer to sign checks for the 2010-11 school year.*
- VOTE:              9   YES                              0   NO
7. **Authorization of Use of Check Signer, Facsimile, etc.**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the Superintendent of Schools and the School District Treasurer to use a check signer and other facsimile signatures as the Superintendent of Schools and the School District Treasurer deem appropriate [§1720(2); §2523(2)].*
- VOTE:              9   YES                              0   NO
8. **Authorization to Transfer Funds**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the School Business Official to transfer within budget codes and between funds with a monthly accumulative reporting of the same of the Board of Education to occur no later than the filing of the Treasurers Report for the same fiscal period as the transfer for intrafund function transfers.*
- VOTE:              9   YES                              0   NO
9. **Authorization to Apply for Federal and State Grants in Aid**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the Superintendent of Schools to apply for Federal and State Grants in Aid during the 2010-2011 school year, in accordance with Education Laws §1711 and 2508.*
- VOTE:              9   YES                              0   NO
10. **Authorization to Purchase Surety Bonds**  
*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the School District Treasurer and/or School District Clerk, to purchase surety bonds in accord with Public Officers Law §11 (2), for the 2010-2011 school year.*
- VOTE:              9   YES                              0   NO

**11. Authorization to Invest**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the School District Clerk and the School District Treasurer to sell, assign, and endorse for transfer bonds, certificates, and/or other securities now registered and/or hereafter to be registered in the name of the Greater Johnstown School District and that the School District Treasurer be authorized to invest district funds in accordance with General Municipal Law §11; General Municipal Law §6-j (5); 6-m (5) 6-n(13).*

VOTE:              9   YES                              0   NO

**12. Authorization of Borrowing**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the School District Treasurer and School Business Official to borrow such amounts, at such times as necessary, to provide for a positive cash flow in accordance with applicable laws and regulations, with notification of such a need to the Board of Education prior to the actual borrowing.*

VOTE:              9   YES                              0   NO

**13. Authorization to Pay Invoices**

*Motion by Mr. Levin seconded by Mr. Dougherty that the Board of Education authorizes the School District Treasurer to pay invoices in the absence of the School District Internal Auditor for properly itemized material, supplies and services under conditions calling for immediate payment when approved by the Superintendent and/or his/her designee (the school business official). Such invoices will be subsequently, at the earliest possible date, submitted to the Board of Education (district Auditor) for audit (§§2526(2)), 1709 (20-a).*

VOTE:            \_\_\_\_\_ YES                            \_\_\_\_\_ NO

**14. Board Authorization to Seek Bids Individually and Collectively**

*Motion by Mr. Levin seconded by Mr. Dougherty that the Board of Education:*

- a. *Grant authorization to seek bids for equipment, supplies, materials and contracted services during the 2010-2011 school year at the direction of the Purchasing Agent.*
- b. *Grant authorization to bid jointly the supplies, services and equipment (i.e. bread, canned goods, milk, ice-cream, meat products, fuel oil, periodicals, general, art, music, science, athletic, technology education, custodial, health, paper, furniture, gasoline, refuse pick-up and audio visual) in cooperation with other public school districts and municipalities in Fulton, Hamilton, and Montgomery counties New York.  
And further, that each entity will award contracts as recommended and thereafter will conduct all negotiations and/or correspondence directly with the successful bidder (s); that the bid specifications for such joint purchasing shall provide that the successful bidder will bill each participant separately for the items purchased for each such entity.*
- c. *Grant authorization for the District to participate in state contracts for goods and services.*

VOTE:              9   YES                              0   NO

**15. Board Authorization for Administrative Temporary Appointments**

*Motion by Mr. Levin seconded by Mr. Dougherty to authorize the Superintendent of Schools to make temporary appointments of certified and classified staff respectively as well as substitute staff and to pay such staff in accordance with applicable collective bargaining agreement and Board of Education adopted pay rates, until the next regularly scheduled meeting of the Board of Education at which general action is taken. At such general action meeting, the Board will consider a recommendation for the appointment of such staff member.*

VOTE:              9   YES                              0   NO

**16. Payments to School District Treasurer**

*Motion by Mr. Levin seconded by Mr. Dougherty to direct the School District Claims Auditor to provide evidence of every non-payroll payment made to the School District Treasurer. At the time of payment, such evidence shall include a copy of the check, purchase order, and submissions for payment.*

VOTE:              9   YES                              0   NO

**17. Surplus Property**

*Motion by Mr. Levin seconded by Mr. Dougherty that the Board of Education hereby authorizes the School Business Official or School District Treasurer to deem personal property surplus and further authorizes the sale and/or disposal of unneeded personal property, otherwise known as surplus, as long as the sale and/or disposal of such surplus is bona fide and/or for adequate consideration and has an individual value of less than \$1,000.*

*BE IT FURTHER RESOLVED that the Board of Education hereby appoints and designates School Business Official or School District Treasurer to engage in such sale and/or disposal of surplus, the value of which must be below \$1,000 per item in accordance with applicable laws and regulations.*

VOTE:              9   YES                              0   NO

**18. Business Office**

*Motion by Mr. Levin seconded by Mr. Dougherty that the Board of Education of the Greater Johnstown School District hereby certifies:*

- a. That it requires the use of purchase orders in the procuring of goods and services with the following exceptions (1) petty cash (2) prior written authorization of the school business official;*
- b. That it requires claim forms from vendors;*
- c. That it receives School District Treasurer's monthly reports and accounts;*
- d. That an annual audit of the financial records and accounts of the district is made by a certified public accountant, showing cash receipts, disbursements and balances in each appropriation ledger account for the year, and as soon as compiled, a copy of each such report is furnished to each Board Member with a copy forwarded to the Commissioner of Education by October 1st;*
- e. That it requires a triplicate receipt form to be used by persons authorized to receive money on behalf of the School District Treasurer in the first instance; and*
- f. That the classification and coding of receipts and expenditures is in accordance with the instructions prescribed by the Comptroller of the State of New York And the University of New York.*

VOTE:              9   YES                              0   NO

**G. Other Items**

**1. Establishment of Mileage Reimbursement Rate**

*Motion by Mr. Levin seconded by Mr. Dougherty to establish the mileage reimbursement rate as that set by the Internal Revenue Service, in accordance with Education Law 2118, for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**2. Adoption of Curriculum of the District and Textbooks**

*Motion by Mr. Levin seconded by Mr. Dougherty to formally adopt the curriculum of the district and its textbooks for the 2010-11 school year.*

VOTE:              9   YES                              0   NO

**3. Re-Adoption of Policies, By-Laws, Regulations and Code of Ethics**

*Motion by Mr. Levin seconded by Mr. Dougherty to re-adopt all policies, by-laws, regulations and the Code of Ethics in effect during the previous year, in accordance with Education Laws 1709 and 2503 (implied).*

VOTE:              9   YES                              0   NO

**4. Transportation Policy -- Child Safety Zone**

*Motion by Mr. Levin seconded by Mr. Dougherty to make transportation in child safety zones available to resident pupils of the district for the 2010-2011 school year in accordance with Chapters 69 and 403 of the Laws of 1992, which are currently recorded at the NYS Education Law Section 3635-b, and in accordance with the Commissioner of Transportation Regulations regarding the establishment of child safety zones, located at Part 191 of Title 17 of the New York Code of Rules and Regulations. For the 2009-2010 school year alone, the time for filing a request for a child safety zones designation in accordance with New York Education Law Section 3635-b(4) established as the first of March preceding the school year for which transportation is requested, shall be extended, to August 1, 2010.*

*BE IT FURTHER RESOLVED that the Board of Education hereby appoints the Superintendent to establish an advisory committee for the investigation of allegedly hazardous zones which are brought to the attention of the District by District residents and the possible designation of such hazardous zones as child safety zones and to establish a process and procedure, consistent with Education Law Section 3635-b and Part 191 of the New York Code of Rules and Regulations, for responding to requests for child safety zone area designations.*

*BE IT FURTHER RESOLVED that this transportation policy will end at the sunset June 30, 2011.*

VOTE:              9   YES                              0   NO

**5. Public Officers Law Section 18**

*Motion by Mr. Levin seconded by Mr. Dougherty that the Board of Education of the Greater Johnstown School District desires to protect its employees, as defined in the New York State Public Officers Law Section 18, to the fullest extent possible; and*

*WHEREAS, Section 18 of the New York State Public Officers Law allows the Board to provide for the defense and indemnification of said employees, pursuant to the terms of that section; and*

*WHEREAS, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules or regulations;*

*BE IT RESOLVED that the Board of Education hereby adopts all the protections of Section 18 of the New York State Public Officers Law for its employees, as defined therein, subject to the procedural requirements of that section.*

*BE IT FURTHER RESOLVED that the benefits provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to defense or indemnification protection conferred by other enactments.*

VOTE:              9   YES                        0   NO

**III. PRIVILEGE OF THE FLOOR FOR COMMENTS ON AGENDA ITEMS**

*“In accordance with its practice, the Board of Education of the Greater Johnstown School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcome to send questions, comments or concerns regarding these or other matters to the Board in writing.”*

➤ None

**IV. APPROVAL OF MINUTES**

*Motion by Mr. Miller seconded by Mrs. Buggeln-Bosworth to approve the minutes of the Board of Education meetings held on June 10, 2010.*

VOTE:              9   YES                        0   NO

**V. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF PARTICULAR PERSONS AND ALSO COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE FOURTEEN OF THE CIVIL SERVICE LAW**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin to go to executive session for the purpose of discussing the employment history of a particular person and also collective negotiations pursuant to article fourteen of the Civil Service Law, at 6:13 p.m.*

VOTE:              9   YES                        0   NO

**VI. RECONVENE IN PUBLIC SESSION**

*Motion by Mrs. Buggeln-Bosworth, seconded by Mr. Levin, to reconvene in public session at 7:27 p.m.*

VOTE:              9   YES                        0   NO

**VII. BUSINESS ITEMS**

**A. PERSONNEL**

**1. Abolishments**

**a. Abolishment of School Secretary Position**

*Motion by Mrs. Spinnoble seconded by Mr. Dougherty to accept the recommendation of the Superintendent, to abolish a 12-month School Secretary position effective July 1, 2010.*

VOTE:              9   YES                        0   NO

**b. Abolishment of Twelve Month Clerk Position**

*Motion by Mrs. Spinnoble seconded by Mr. Dougherty to accept the recommendation of the Superintendent, to abolish a 12-month clerk position effective July 1, 2010.*

VOTE:              9   YES                        0   NO

2. **Separations**

a. **Resignation of Ellen Freeny, Food Service Helper**

*Motion by Mr. Levin seconded by Mr. VanDenburgh to accept the recommendation of the Superintendent, to accept the resignation of Ellen Freeny as a Food Service Helper, effective June 11, 2010.*

VOTE:           8 YES           0 NO           1 ABSTAIN (Curtis)

b. **Termination of Cindy Ostrander, School Secretary**

*Motion by Mr. Levin seconded by Mr. VanDenburgh to accept the recommendation of the Superintendent, to approve the termination of Cindy Ostrander, School Secretary, effective June 30, 2010.*

VOTE:           8 YES           0 NO           1 ABSTAIN (Curtis)

c. **Resignation of Linda Putman, Teacher Aide**

*Motion by Mrs. Sponnoble seconded by Mr. Dougherty to accept the recommendation of the Superintendent, to accept the resignation of Linda Putman as a Teacher Aide, effective June 30, 2010.*

VOTE:           9 YES           0 NO

3. **Leave of Absences**

4. **Creations/Appointments/Adjustments**

a. **Probationary Appointment of Mirella Casale, Cook**

*Motion by Mr. Levin seconded by Mr. VanDenburgh to approve the probationary appointment of Mirella Casale as a Cook, 10 months per year, \$11.14 per hour, effective September 7, 2010.*

VOTE:           8 YES           0 NO           1 ABSTAIN (Curtis)

b. **Temporary Appointments**

*Motion by Mr. Levin seconded by Mr. VanDenburgh to approve the following temporary appointments as needed:*

Cleaners – June 14 to September 3, 2010 - \$8.82 per hour

Adam Clute                      Emmeron J. Curtis  
Adam Harris                      Lewis Lombardoni

School Bus Attendants – July 1 to Aug 20, 2010

Darcy Jo DiMaio - \$7.75 per hour            Linda Keeler - \$7.70 per hour  
Carolyn Pesce - \$7.70 per hour            Wendy Sievert - \$7.75 per hour

Bus Drivers – July 1 to August 20, 2010

Sandra Coolman - \$14.74 per hour            Roberta Healy - \$14.77 per hour  
Eileen Henry - \$16.08 per hour            Deborah Ovitt - \$17.06 per hour

Automotive Mechanic Helper – July 1 to Sept 3, 2010 - \$13.57 per hour

Gary Henry

Cook – July 9 to August 6, 2010 - \$11.14 per hour

Tammy VanAvery

Cook Manager – July 9 to August 6, 2010 - \$16.50 per hour

Ruth Brown

VOTE:           8 YES           0 NO           1 ABSTAIN (Curtis)

**c. Creation of Administrative Assistant Position**

*Motion by Mrs. Sponnoble seconded by Mr. Dougherty to approve the creation of a 12-month Administrative Assistant position effective July 1, 2010.*

VOTE:            9 YES                            0 NO

**C. Multi-Peril Insurance Package 2010-11 School Year**

*Motion by Mr. Levin seconded by Mr. VanDenburgh to approve the following:*

***WHEREAS**, the Greater Johnstown School District Board of Education is responsible for providing multi-peril insurance coverage during each school year, and*

***WHEREAS**, the multi-peril package provides Commercial Property Coverage, Commercial General Liability Coverage, Business Auto Coverage (buses), and Commercial Umbrella Excess Liability according to specifications required by the Greater Johnstown School District, and*

***WHEREAS**, the Greater Johnstown School District contracted with Utica National Insurance Group, represented by the Robert J. Hoy Agency, Center Street, Broadalbin, NY for the subject coverage during the 2010-11 school year, and*

***WHEREAS**, the Utica National Insurance Group provided timely settlements to claims and exemplary customer service during the contract period, and*

***WHEREAS**, the Superintendent and Business Manager reviewed the coverage limits of the policy, Utica National's Rating by AM Best (insurance company rating firm), and the premium costs. Following the review the administration recommends that the Utica National Insurance Group, represented by the RJ Hoy Agency be approved as the Multi-Peril Insurance provider for the 2010-11 school year,*

***NOW THEREFORE BE IT RESOLVED**, the Greater Johnstown School District Board of Education hereby appoints the Utica National Insurance Group as multi-peril Insurance provider for the 2010-2011 school year and directs the Superintendent (or designee) to sign the policy renewal.*

VOTE:            8 YES            0 NO            1 ABSTAIN (Curtis)

**D. Cooperative Milk Bid #11-02**

*Motion by Mr. Levin seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to award the Cooperative Milk Bid #11-02 to Skiff's Dairy as the lowest, qualified, responsible bidder, as seen in addendum #1.*

VOTE:            8 YES            0 NO            1 ABSTAIN (VanDenburgh)

Discussion:    *Mr. VanDenburgh states his abstention is to avoid any potential conflict of interest in that he provides accounting services for Skiff's Dairy.*

**E. Cooperative Bread Bid #11-07**

*Motion by Mr. Levin seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to award the Cooperative Bread Bid #11-07 to Bimbo Foods as the lowest, qualified, responsible bidder, as seen in addendum #2.*

VOTE:            8 YES            0 NO            1 ABSTAIN (VanDenburgh)

**VIII. EDUCATION ITEMS**

**A. STUDENT MATTERS**

**1. Formation of Gay-Straight Alliance Club**

*Motion by Mrs. Buggeln-Bosworth seconded by Mrs. Sponnoble to approve the formation of the JHS Gay Straight Alliance Club, with no cost to the District, which will be supervised by an unpaid advisor, effective September 1, 2010.*

VOTE:              9   YES                              0   NO

Discussion:    *Mrs. Buggeln-Bosworth referred to a letter to the editor that appeared in the Schenectady Gazette; says that the club is not about promoting sexuality, it is about acceptance and understanding; notes that Schenectady & Niskayuna have had similar clubs for 20 years. Mrs. Mraz and Mr. Levin indicate they would prefer the club's name be changed. Mrs. Sponnoble points out that the name includes straight, not just gay; feels the students should decide if they want to change the name, not the Board. Mr. VanDenburgh would like the Board to have an opportunity to approve or disapprove of any outside groups who might come in to make presentations to the club. Mr. Curtis takes issue with the letter to the editor which condemned him for passing along literature delivered to him by Madeline Derwin for the Board's consideration. Mr. Miller indicates putting the issue on hold at the last meeting and giving both sides the opportunity to be heard was the right thing to do.*

**B. PERSONNEL**

**1. Abolishments**

**2. Separations**

**a. Resignation of Joan Capobianco, Spanish Teacher**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent to approve the resignation of Joan Capobianco, Spanish teacher, effective June 25, 2010.*

VOTE:              9   YES                              0   NO

**b. Resignation of Jim Rodecker, Football Assistant #5**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent to approve the resignation of Jim Rodecker as Football Assistant #5 for the 2010-2011 school year, effective June 11, 2010.*

VOTE:              9   YES                              0   NO

**c. Resignation of Jonathan Swartwout, Football Assistant #2**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent to approve the resignation of Jonathan Swartwout as Football Assistant #2 for the 2010-2011 school year, effective June 14, 2010.*

VOTE:              9   YES                              0   NO

**3. Leave of Absences**

**4. Creations/Appointments/Adjustments**

**a. Changes to Fall Coaching Appointments**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent to approve the following changes to fall 2010 coaching appointments:*

|   |                |
|---|----------------|
| <i>Scott Hale (prior appointment as football assistant #1)<br/>change to football assistant #2</i>      | <i>\$2,742</i> |
| <i>Damian Croucher (prior appointment as football assistant #6)<br/>change to football assistant #5</i> | <i>\$2,171</i> |

*VOTE:             9   YES                     0   NO*

**b. Appointments of Fall Coaching Staff**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent, to approve appointments of the following fall coaches for the 2010-2011 school year:*

|  |                |
|--|----------------|
| <i>Robert Kraemer, Football Assistant #1</i>     | <i>\$2,970</i> |
| <i>Lawrence O'Regan, Football Assistant #6</i>   | <i>\$2,000</i> |
| <i>Michael Heberer, Football Assistant #7</i>    | <i>\$1,600</i> |
| <i>Jeffrey Blacha, Football Unpaid Assistant</i> | <i>-0-</i>     |
| <i>Tricia Best, Volleyball Assistant #1</i>      | <i>\$2,399</i> |
| <i>Heather McGuire, Volleyball Assistant #2</i>  | <i>\$2,114</i> |
| <i>Karlene Ray, Girls' Soccer Assistant #2</i>   | <i>\$2,114</i> |

*VOTE:             9   YES                     0   NO*

**c. Term Appointments of Co-Curricular Staff**

*Motion by Mrs. Buggeln-Bosworth seconded by Mr. Miller to accept the recommendation of the Superintendent, to approve appointments of the following extra-curricular advisors for the 2010-2011 school year:*

|   |                |
|---|----------------|
| <i>JHS Gay Straight Alliance Club Volunteer Advisor, Scott Ziomek</i> | <i>Unpaid</i>  |
| <i>Richelle VanValkenburgh, Cheerleading Advisor</i>                  | <i>\$1,000</i> |
| <i>Heather Buskirk, Senior Class Advisor</i>                          | <i>\$1,713</i> |
| <i>Hanz Litz, Senior Class Advisor</i>                                | <i>\$1,713</i> |
| <i>Gloria Bruno, Knox Student Council Advisor</i>                     | <i>\$1,428</i> |

*VOTE:             9   YES                     0   NO*

**d. Appointment of Tracy Ringer, as Transitional Study Skills Teacher**

*Motion by Mr. Miller seconded by Mrs. Sponnoble to accept the recommendation of the Superintendent, to approve the appointment of Tracy Ringer, as Transitional Study Skills Teacher, effective July 1, 2010. Mrs. Ringer will remain in the elementary tenure area and will continue to accrue seniority in that area.*

*VOTE:             9   YES                     0   NO*







**E. Interscholastic Athletic Merger for Modified Softball**

*Motion by Mr. Miller seconded by Mr. VanDenburgh to accept the recommendation of the Superintendent to approve the interscholastic athletic merger between the Greater Johnstown School District and Wheelerville Union Free School District for modified softball effective for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**F. Interscholastic Athletic Merger for Modified Boys and Girls Track**

*Motion by Mr. Miller seconded by Mr. VanDenburgh to accept the recommendation of the Superintendent to approve the interscholastic athletic merger between the Greater Johnstown School District and Wheelerville Union Free School District for modified boys and girls track effective for the 2010-2011 school year.*

VOTE:              9   YES                              0   NO

**G. Adoption of 2010 Retirement Incentive Program Part B**

*Board Member Mr. Levin presents the following resolution and moves its adoption, seconded by Board Member Mrs. Mraz:*

*BE IT RESOLVED that the Board of Education of the Greater Johnstown School District does hereby elect to provide the benefits of Part B of Chapter 105 of the Laws, 2010, commencing on June 1, 2010 for all eligible employees who retire with an effective date of retirement set during the ninety day period beginning with and immediately following the commencement date and who are otherwise eligible as specified by Part B of Chapter 105, Laws of 2010.*

**MOTION  
FAILS**

VOTE:              0   YES                              9   NO (Beck, VanDenburgh, Buggeln-Bosworth, Curtis  
Mraz, Levin, Spinnoble, Miller, Dougherty)

Discussion:     *Mr. Levin states the incentive doesn't make sense from a cost point of view.*

**H. Increase for Emergency Capital Project - Remediation of Groundwater Seepage**

*Board Member Mr. Miller presents the following resolution and moves its adoption, seconded by Board Member Mr. Levin:*

*WHEREAS, State Education Department Facilities Planning determines that remediation of the seepage of groundwater into the fuel oil tank supply lines and sump at the Johnstown High School and Warren Street Elementary School constitutes capital reconstruction on an emergency basis; and*

*WHEREAS, a vendor approved by the Department of Environmental Conservation has provided the Greater Johnstown School District with a scope of work; and*

*WHEREAS, the Greater Johnstown School District Board of Education, has declared that the remediation of groundwater seepage into the sump and supply lines constitutes an emergency capital project; and*

*WHEREAS, the Greater Johnstown School District Board of Education has determined that health and safety of the students and staff is threatened by this situation and that it requires immediate remediation to preserve the property and to assure the health and safety of students and staff; and*

*WHEREAS the Greater Johnstown School Board of education awarded a contract for the scope of work to Valley Petroleum Services, LLC, in the amount of \$51,006, and authorized the entering into such contract; and*

*WHEREAS, in the course of conducting such work for remediation of groundwater seepage into the sump and supply lines, additional services were required to complete the scope of the project to the satisfaction of the Department of Environmental Conservation, which required additional costs for services and supplies; now, therefore, be it*

*RESOLVED that the Board of Education hereby determines that the costs associated with the remediation of groundwater seepage into the sump and supply lines and associated work is an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff. The Board of Education further determines that this situation is a condition that affects the health and safety of students and staff and that the work requires emergency, immediate action to preserve the property of the District and health of its staff and students.*

*RESOLVED that the Greater Johnstown School Board of Education authorizes an increase of \$2,377.00 to the contract with Valley Petroleum Services, LLC, for a total contract amount of \$53,383.00, and authorizes the Superintendent of Schools or designee to draft and execute necessary documents to increase this contract; and it is further*

*RESOLVED that the Greater Johnstown School Board of Education, upon the recommendation of the Superintendent, authorizes the transfer of the additional sum of \$7,090.00 from the remaining available balance from Districtwide III project to the capital fund, to be used for the purpose of the capital outlay emergency project for remediation of the seepage of groundwater into the fuel oil tank supply lines and sump at the Johnstown High School and Warren Street School, for a total capital outlay of \$63,496.00.*

VOTE:              9   YES                              0   NO

**I. Adoption of 2010 Retirement Incentive Program Part A**

*Board Member Mr. Levin presents the following resolution and moves its adoption, seconded by Board Member Mrs. Buggeln-Bosworth:*

***BE IT RESOLVED** that the Board of Education of the Greater Johnstown School District does hereby elect to provide the benefits of Part A of Chapter 105 of the Laws, 2010, to contain targeted positions to be determined by the Superintendent, commencing on July 1, 2010 for all eligible employees who retire with an effective date of retirement set during the \_\_\_\_\_ (\_\_\_\_\_) day period beginning with and immediately following the commencement date and who are otherwise eligible as specified by Part A of Chapter 105, Laws of 2010.*

*[Optional: \_\_\_\_ We are electing to exempt our employees from waiving any local incentive.]*

**MOTION  
FAILS**

VOTE:              0   YES                              9   NO (Beck, VanDenburgh, Buggeln-Bosworth, Curtis  
Mraz, Levin, Spinnoble, Miller, Dougherty)

Discussion:     *Mr. Curtis notes this incentive would be a loser for the District financially.*

**X. BOARD DISCUSSION**

- Mr. Dougherty asks if the district's association with Mr. Acquaro is completed. Mrs. Sullivan advises that the Board approved up to \$24,000, which hasn't been fully expended, so he could come in if he is needed, but she doesn't foresee it happening.
- Mr. Dougherty asks that the full Board be allowed to see all administrative contracts.
- Mr. Dougherty asks if the Board is doing any goal setting for the District. Mrs. Sullivan notes there are District goals and the principal's have extensive building level goals. She indicates the district goals can be posted on the web site. Mr. Curtis suggests setting up a workshop at some point to review what we have and where we are going.
- Mr. Dougherty asks if the Board has performed a self-evaluation in accordance with Policy #2340.
- Mr. Dougherty asks if there have been annual evaluations of the Superintendent per Policy #4260. Mr. Miller notes Mr. McGuire (former BOE member & president) and Mr. Curtis have provided forms over the years for this purpose.
- Mr. Dougherty asks if the Summer Recreation Program is part of the District's budget. Mrs. Sullivan indicates that while it is, there is also reimbursement from the City and Division of Youth. Mr. Dougherty says he only sees sports taking place in summer rec, what about other programs?

Mr. Miller notes that the District needs volunteers for many of the programs and it is tough to get people to step up.

- Mr. Dougherty says the Capital District Business Review came out in the past week and the District's ranking has dropped from 51 to 56. Remembers that the District used to be in the top 20, says need to look at what is bringing it down. Mrs. Sullivan notes last year the District was number one in Fulton County and number two between Fulton & Montgomery Counties. Notes that the criteria changes. Mr. Beck suggests the Districts goals be to look at the criteria and see what can be done differently; would like to see District recognized in the top 200 in the United States. Mrs. Sullivan points out that we did have a Blue Ribbon School just recently.
- Mrs. Spinnoble asks for the numbers of students in each grade.
- Mr. Dougherty asks if the staff will be provided with training if special education students are mainstreamed. Mrs. Sullivan advises that professional development is provided all year. Jennifer Hall (Director of Special Education, Pupil Services & Special Programs) notes that mainstreaming has been going on for years, it is not new and it is accompanied by extensive professional development. Mrs. Buggeln-Bosworth says that when she was teaching, a number of students were mainstreamed to her classroom over the years, they always came with an aide and it was a positive experience. Trish Kilburn (District Director of Curriculum, Testing & Personnel) says she and Jen Hall touch base with the staff throughout the year and that specialists are brought in to work with staff and students.
- Mr. Beck asks when the restructuring survey results will be compiled and made available. Mrs. Sullivan advises that they are being tabulated; notes that the comments were less than flattering and often downright rude. Mrs. Mraz says it bears repeating that the name of the committee is "long range" and the purpose of the survey was to get a feeling for things that may need to happen down the road, nothing is taking place in the upcoming year.
- Mr. Dougherty asks what is being done to promote the district; suggests providing a brochure to realtors to give to people looking at homes in the area. Mrs. Sullivan notes that there is a Johnstown City web site maintained by Joan Kumpitsch that contains lots of information about the school; says we can look into putting more of it on the district's own site.
- Mr. Curtis advises that the only committee required by law is the Audit (finance) committee; asks if the Board wants to continue with other committees or change its format. If want to continue, sign up sheets will be sent out.
- Mr. Curtis indicates that on a recent visit to Knox Field he saw dog feces on the turf and waste products scattered about and that something needs to be done about the vandalism and disrespect that continues to take place there. Mrs. Sullivan reports there is possible funding from the Knox Foundation, as well as some NYS reimbursement, for security cameras. Asks whether Board wants the fields to be locked at night, although it appears some of the vandalism is taking place during the day, not at night.
- Mrs. Sullivan offers congratulations to all of the JHS graduates; thanks Mr. Beatty for a beautiful ceremony. Says Knox graduation was fun and a nice job was done by Mr. Satterlee. Mrs. Buggeln-Bosworth thanks Mr. Beatty for laying down the law and making graduation dignified and classy.

**XI. COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

- None

**XII. INFORMATIONAL ITEMS**

August 12, 2010 Business Meeting

6:00 PM JHS

**XIII. ADJOURNMENT**

*Motion by Mr. Levin seconded by Mrs. Mraz to adjourn at 8:38 p.m.*

VOTE:              9   YES                              0   NO

Respectfully submitted,

Larraina Carpenter, District Clerk